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VAULTS 230 - 230A - 230B

Attachment 1 reflects the present layout for these vaults. Attachment 2 is the proposed layout. Comparative figures on the file material and file capacities are as follows:

	<u>File Material</u>	<u>Present Capacity</u>	<u>Proposed Capacity</u>
230	128.9	201.2	216
230A	159.5	202.0	240
230B	<u>107.3</u>	<u>173.0</u>	<u>384</u>
	395.7	576.2	840.0

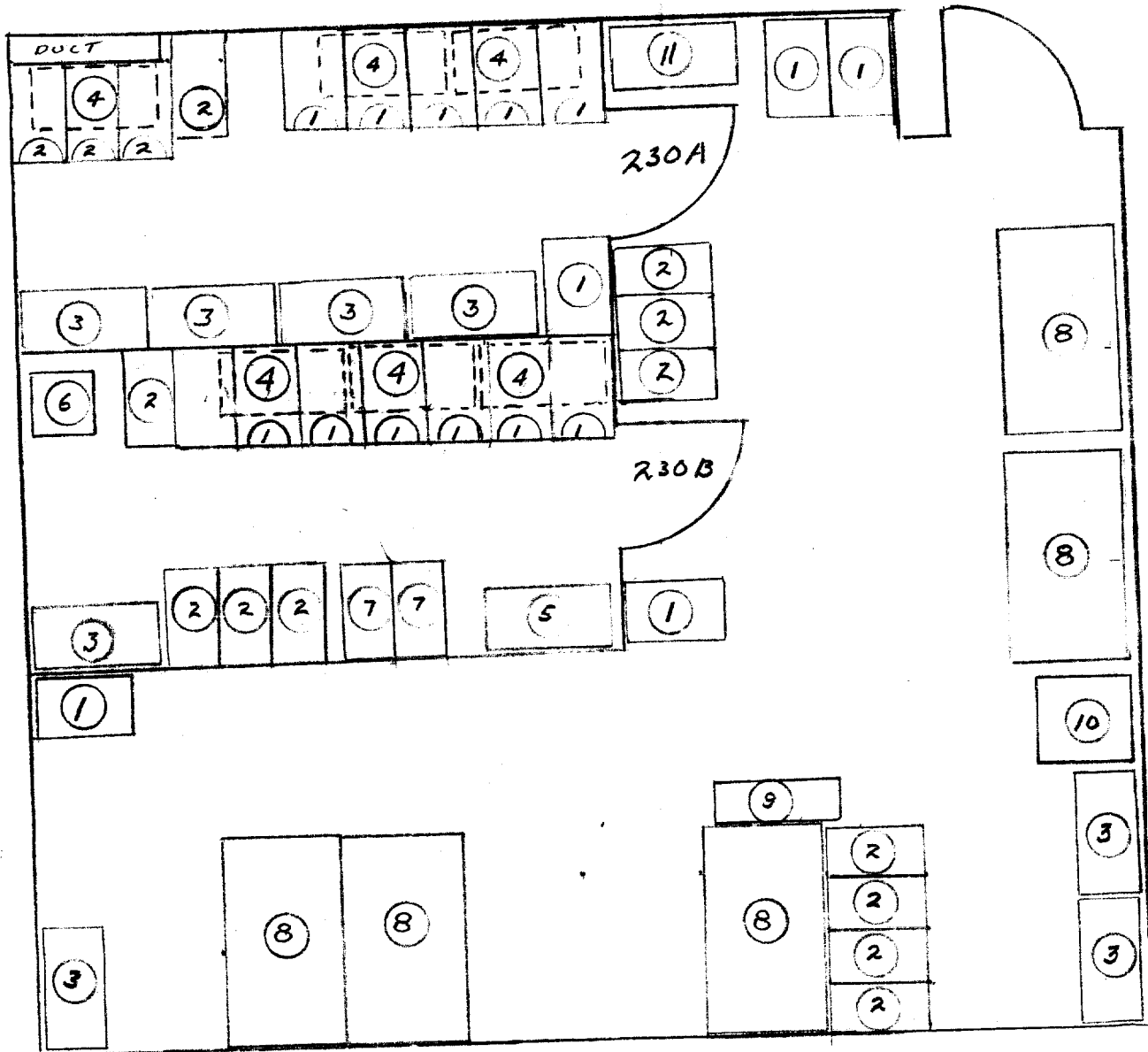
The present equipment is filled to within 31.3 percent of its capacity. Only a part of the 31.3 percent empty space is actually available because so much of this material lies flat on the shelves which are not equipped with dividers. The proposed equipment would more than double the available storage space and could be more fully utilized because of the dividers.

The position of the rows of shelving and the desks in 230 could be reversed, if it is more desirable to free the window space.

It is proposed that the approximate 100, 6" x 4 $\frac{1}{2}$ ", cardboard containers be replaced with metal self-stacking card trays of a length suitable for storage on the proposed shelving. (See Diebold Model 8216) To transport this material out of the building, a locked metal container with a carrying handle is recommended. (Management Staff has a sample for your examination.)

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VAULT 230
PRESENT

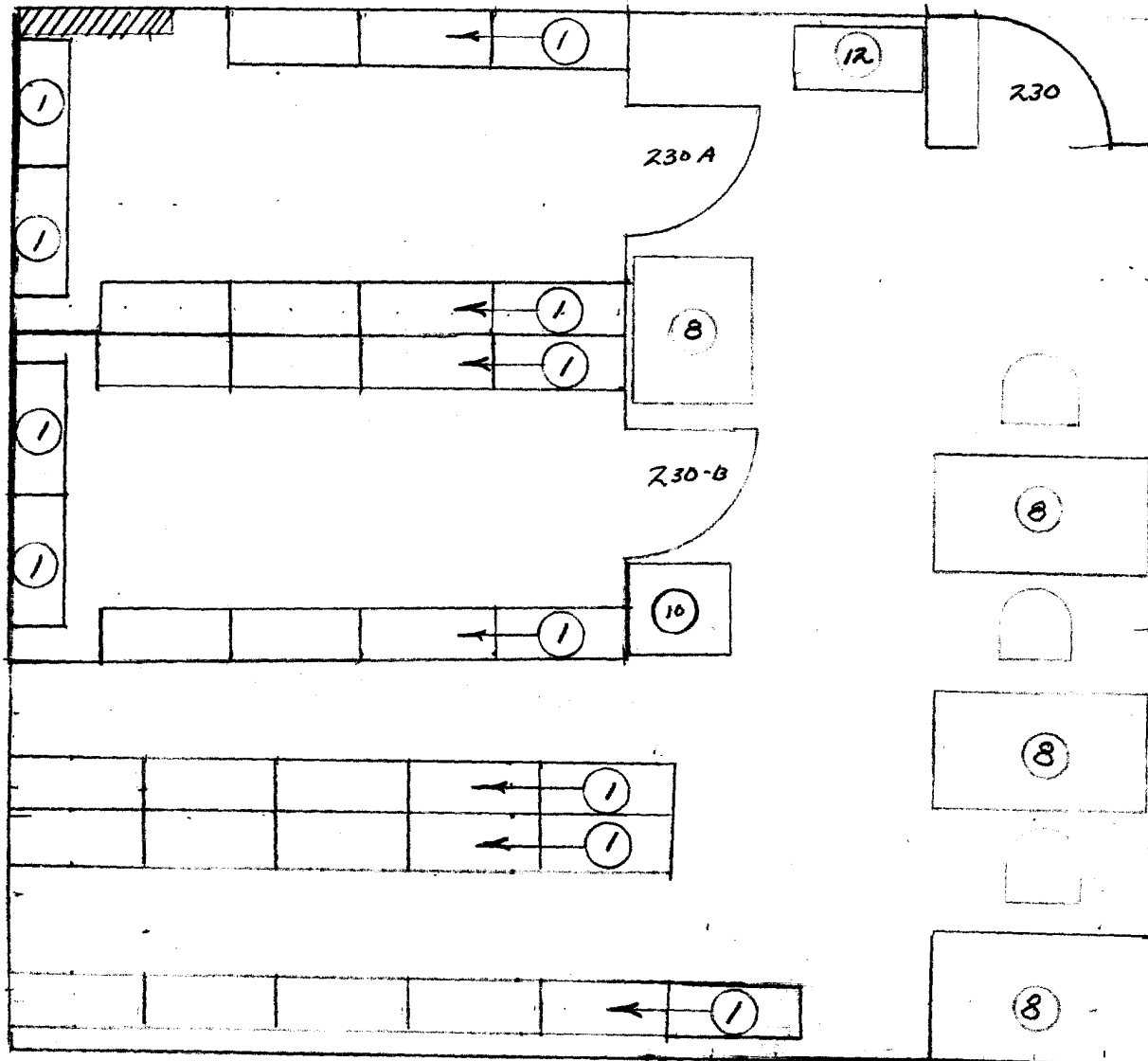


1. 4 DR LEGAL
2. 5 DR LETTER
3. 8 HI SHELVING (18X36)
4. 4 H " (18X36)
5. SUPPLY CAB
6. TYPEWRITER STAND
7. 4 DR LETTER
8. 60" DESK OR TABLE
9. BOOK CASE (3 SEC.)
10. CARD CAB CAB
11. 8 HI-SHELVING (18X42)

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VAULT 230 PROPOSED



1. 8 HI. SHELVES

8. 60/42" TABLE OR DESK

10. CARD CAB - C OR

12. TABLE - 36"

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